

**Nevada Association of Counties
Committee of County Managers and
Administrators (NCCMA) - Bylaws**

Bylaws of the Nevada Association of Counties (NACO) Committee of County Managers and Administrators (NCCMA), as adopted during the Nevada Association of Counties Board of Directors Meeting on January 28, 2022.

Article I. Name and Purpose

This committee shall be the "NACO Committee of County Managers and Administrators (NCCMA)," and shall be referred to as such.

Currently, (2022), there are twelve county managers or administrators in Nevada with additional counties exploring the recruitment of a county manager for the first time in their history. Nevada has experienced dynamic and diverse population growth. This has resulted in complex public policy, service delivery and unique impacts to county administration.

This Committee recognizes the need for effective county administration. The purpose of this Committee shall be to encourage professional excellence and to consistently improve the management of Nevada's county governments.

Article II. Committee Duties

- 1) Sharing knowledge, information, and experience among the members of NCCMA.
- 2) Assisting and supporting Nevada's counties with the establishment or improvement of effective county administration.
- 3) Mentor, engage and encourage on going professional development of county managers, or administrators.
- 4) Assist the Nevada Association of Counties Board of Directors and NACO's Executive Director on matters having an impact on county government.
- 5) Encourage engagement and membership in the Nevada Association of Counties (NACO).

Article III. Membership

Membership on the Committee is open to any current County Manager, including the City Manager of Carson City, of any member County of the Nevada Association of Counties (NACO) Board of Directors.

Article IV. Meetings

The Committee will meet quarterly and with additional meetings as deemed necessary by the Committee.

The Committee will conduct all meetings under Roberts Rule of Order. In the absence of the Chair the committee shall vote to designate one individual to lead the meeting.

Article V. Officers

The Committee of NCCMA's sole officer will be the Committee Chair, who will be responsible for leading meetings.

The Chair of the Committee will be the County Manager of the Current President of the NACO Board of Directors unless no County Manger exists for that President's County. In that case the NCCMA will elect a designated Chair.

The current serving Executive Director of the Nevada Association of Counties (NACO) will serve as staff to the NCCMA and thus will be responsible for the operations of the Committee.

Article VI. Attendance

Members shall make every attempt to be present for all Committee meetings. The Committee may elect to adopt attendance rules.

Article VII. Subcommittees and Working Groups

The Committee will adopt subcommittees and working groups as the Committee Chair or membership deems necessary.

Article VIII. Amendment of the Bylaws

These Bylaws shall be reviewed periodically (annually) and may be amended during any meeting of the Committee by a majority vote of the committee.