

## NEVADA ASSOCIATION OF COUNTIES (NACO)

Board of Directors' Meeting  
November 19, 2021, 9:30am  
NACO Conference Room  
304 S. Minnesota Street  
Carson City, NV 89703

### NOTICE TO THE PUBLIC:

The public may provide public comment in advance of a meeting by written submission to the following email address: [info@nvnaco.org](mailto:info@nvnaco.org) For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

*The public may also join the meeting via telephone and provide verbal public comment during designated times by calling: (669) 900-9128 Meeting ID: 81106342175 Passcode: 155377*

### AGENDA

Some NACO Board members may attend via remote technology from other locations. Items on the agenda may be taken out of order. The NACO Board may combine two or more agenda items for consideration. The NACO Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Call to Order, Roll Call and Pledge of Allegiance

1. Public Comment. Please Limit Comments to 3 Minutes.
2. Approval of Agenda. **For Possible Action.**
3. NACO President's Report.
4. NACO Executive Director's Report.
5. Approval of Minutes of the September 29, 2021, NACO Board of Directors Meeting. **For Possible Action**
6. Presentation and Update of Assembly Bill (AB) 211, from the 2021 Session of the Nevada Legislature, by Jamie Rodriguez, Government Affairs Manager, Washoe County and Trevor Lloyd, Planning Manager, Washoe County.
7. Discussion of Assembly Bill (AB) 385 and Potential Updates to County Personnel Policies.
8. Update and Presentation Regarding Status of Recruitment for the Extension Director, for Nevada's Cooperative Extension, William A. Payne, Dean and Professor College of Agriculture, Biotechnology and Natural Resources.
9. Approval of NACO Resolution 21-01 Thanking Churchill County for Hosting the 2021 NACO Annual Conference. **For Possible Action**
10. Final Update on NACO's 2021 Annual Conference.

11. Possible Approval of an Annual Conference Performance Bonus for NACO's Office Manager.  
**For Possible Action.**
12. Discussion of 2022 NACO Annual Conference, Hosted by Storey County, Including Discussion of Conference Dates and Selection of Host County for Future NACO Conferences.  
**For Possible Action**
13. Presentation and Approval of NACO's September 2021 Financials. **For Possible Action**
14. Preliminary Presentation and Discussion of NACO's 2022 Budget.
15. Continued Discussion Regarding County Staff Salary Classifications, including Management Compensation and Best Practices for Competitive Recruitment.
16. **Update and Possible Action.** Regarding Public Lands and Natural Resources Issues Affecting Counties Including:
  - a. Updates from the NACO Public Lands and Natural Resources Subcommittee.
  - b. Possible Approval of Partnership and Participation with Subregion of the West (WY MT ID NV) State Associations for a Waters of the U.S. (WOTUS) Roundtable Discussion with U.S. EPA.
17. NACO Committee of the Emeritus Update, Including Possible Approval of By-Law Updates.  
**For Possible Action**
18. Updates from Members on the National Association of Counties Board, Western Interstate Region Board, and Individual Counties.
19. Public Comment. Please Limit Comments to 3 Minutes.

Adjournment.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify NACO in writing at 304 S. Minnesota Street, Carson City, NV 89703, or by calling (775) 883-7863 at least three working days prior to the meeting.

Members of the public can request copies of the supporting material for the meeting by contacting Amanda Evans at (775) 883-7863. Supporting material will be available at the NACO office and on the NACO website at: [www.nvnaco.org](http://www.nvnaco.org)

*This agenda was posted at the following locations:*

NACO Office 304 S. Minnesota Street, Carson City, NV 89703

Washoe County Admin. Building 1001 E. Ninth Street, Reno, NV 89520

Elko County Manager's Office 540 Court Street #101, Elko NV 89801

POOL/PACT 201 S. Roop Street, Carson City, NV 89701



## Agenda Item 4

Nevada Association of Counties  
304 South Minnesota Street  
Carson City, NV 89703  
(775) 883-7863

[www.nvnaco.org](http://www.nvnaco.org)

October 22, 2021

Committee to Conduct an Investigation into Matters  
Relating to Reapportionment and Redistricting in Nevada  
Assemblywoman Brittany Miller, Chair  
401 South Carson Street  
Carson City, NV 89701-4747

Dear Chair Miller,

As the statewide association that represents seventy elected County Commissioners, and sixteen of the seventeen Nevada Counties we have a keen interest in the redistricting and reapportionment process that this Committee is currently undertaking. As County Commissioners from across Nevada begin the redistricting process in their own communities, NACO is aware of the important work that this committee is facing.

NACO would like to highlight some important considerations for this Committee as you conduct hearings, solicit public input, and consider a final recommendation. To the extent that is possible, we urge this committee to keep districts whole within county boundaries. Some of our Senate and Assembly districts span multiple counties. For instance, Senate District 19 is one of, if not the largest, Senate district in the country, encompassing a geographic area larger than some states. Given the explosive population growth of our state over the past decade, this Committee might consider the need to expand the number of State Legislators, from the current number of sixty-three, to accomplish this goal.

NACO, and our member counties, understand the benefits of a strong State-County partnership. The need for this strong partnership was never more apparent than during the initial and ongoing response to the COVID-19 pandemic. But it continues on a daily basis as we provide the services that our communities and citizens have come to expect, at a local level. Further, we seek to continue this important partnership and strengthen our relationship through a diverse legislature that can represent and continue to respond to the growing needs of our state.

We stand ready to assist this Committee with any questions or resources that might be of assistance, and if you, or the committee members have any questions please do not hesitate to reach out to me directly.

Sincerely,

A handwritten signature in black ink that reads "Vinson W. Guthreau".

Vinson W. Guthreau  
Executive Director

**FOR IMMEDIATE RELEASE**

**Contact:** Samantha Thompson, [sthompson@dcnr.nv.gov](mailto:sthompson@dcnr.nv.gov)

**Nevadans encouraged to share input, shape the future of water management across the state**

*Nevada Division of Water Resources releases [online public survey](#) providing all Nevadans with the opportunity to share their input and perspectives to help inform the next State Water Plan.*

CARSON CITY, NV. – Today, the Nevada Division of Water Resources released a survey to gather input from the public on all aspects of water management in Nevada to help guide development of an updated *State Water Plan*. The survey is available online at <https://tinyurl.com/298wbedz> now through December 15, 2021.

The new *State Water Plan* will serve as a high-level policy and planning guide focused on addressing Nevada’s many complex water challenges, including the increasing demand for limited water resources, floods, prolonged drought, dam safety, and sustainment of our wetlands and freshwater ecosystems – all within the over-arching context of Nevada’s rapidly growing population and the accelerating impacts of climate change occurring in all corners of the state.

“Nevada is in a critical time of water management,” said Adam Sullivan, State Engineer/Nevada Division of Water Resources Administrator. “As the driest and one of the fastest-growing states in the nation, the demands on our limited water resources make thoughtful and strategic water management in Nevada more important than ever. We look forward to engaging with Nevada’s communities and gaining key insights through the *State Water Plan* public survey to support a sustainable, vibrant water future in the years ahead.”

For more information or to complete the public survey, visit <https://tinyurl.com/298wbedz>.

## Agenda Item 5

### NEVADA ASSOCIATION OF COUNTIES (NACO)

Board of Directors' Meeting

September 29

Immediately Following the Annual Business Meeting

Fallon Old Post Office

90 N. Main St.

Fallon, NV 89406

### UNADOPTED MINUTES

**Attendance:** President Kirkpatrick, President Elect Lucey, Vice President Higbee, Past President French, Carson City Supervisor Giomi, Churchill County Commissioner Olsen, Douglas County Commissioner Gardner, Elko County Commissioner Andreozzi, Elko County Commissioner Steninger, Esmeralda County Commissioner Keyes, Eureka County Commissioner Goicoechea, Lincoln County Commissioner Lister, Lyon County Commissioner Keller, Mineral County Commissioner Hall, Pershing County Commissioner Shank, Washoe County Commissioner Hartung, White Pine County Commissioner Carson and NACO Staff (Vinson Guthreau)

The meeting was called to order upon the adjournment of the Annual Business meeting

1. **Public Comment.** None was given.
2. **Approval of Agenda.** The agenda was approved on a motion by Past President French with second by Vice President Higbee.
3. **NACO President's Report.** President Kirkpatrick discussed a meeting held the previous week regarding COVID treatments and informed the Board that any counties interested in utilizing the new treatment to reach out to Julia Peek from DHCFP to obtain the treatment and noted that the treatment is an allowable use for ARPA funds. She also informed the Board, that while she is fully vaccinated, she obtained COVID and was very sick prior to receiving the treatment. President Kirkpatrick also reminded the Board that the second report required for the ARPA funding is due October 1. She also noted that she is concerned about where the CARES dollars received by the State have been spent and encouraged the Board to make sure that they received both their allocations and discussed how she will continue to work toward determining where those dollars are. President Kirkpatrick also encouraged the members to apply for a grant being released that day related to childcare funding and discussed additional dollars available for workforce development and discussions she has had with the Secretary of Labor. Commissioner Andreozzi thanked the President for coordinating the informational call regarding the COVID treatment and informed the Board that Elko County is in the process of standing up a program to administer that treatment. President Kirkpatrick concluded her remarks by noting that she is working on changes to the regulations governing childcare providers and requested input from the Board.
4. **NACO Executive Director's Report.** Vinson referred to his remarks during the Annual Business Meeting. He gave an overview of the success of the conference so far and reviewed the remainder of the conference schedule. He also thanked Amanda for her work on the conference.

5. **Approval of Minutes of the August 27, 2021, NACO Board of Directors Meeting.** The minutes were approved on a motion by Past President French with second by Commissioner Goicoechea.
6. **Discussion and Possible Approval of One Nominee for Appointment by the Governor for NACO's Seat on the Nevada Commission on Nuclear Projects.** President Kirkpatrick reminded the Board that the seat has traditionally be held by Clark County and that the current appointee Commissioner Naft is interested in remaining on the Commission. Clark County Commissioner Naft was approved as NACO's nominee for submission to the Governor for approval on a motion by Commissioner Higbee with second by President Elect Lucey.
7. **Annual Update from NACO Investment Advisor, Moreton Asset Management, Andy Robbins, Chief Operating Officer, Moreton Asset Management.** Vinson reminded the Board that part of the agreement made with Moreton when the accounts were transferred is an annual update and Mr. Robbins was in attendance to make that update. Mr. Robbins thanked the Board for the opportunity to speak with them and noted appreciation for working with the Association. Mr. Robbins presentation included information on interest rates, the consumer price index/inflation, domestic and international bond rates, and multi-year fund target ratings. He also gave the Board an overview of the Association's accounts. President Kirkpatrick noted that she is concerned that inflation will increase when the pandemic assistance funding has been exhausted. Mr. Robbins agreed that federal funding related to the pandemic is affecting all the numbers being discussed and it very difficult to foretell what exactly will occur when the funding ends. Questions and discussion from the Board included the effects of Cryptocurrency, the effects of bond rating changes including a request for additional information to take to the legislature regarding bond ratings, broadband access and how those companies are performing, commodities markets, and how the Association's funds are invested, pursuant to the approved investment plan and limitations related to public funds. Commissioner Kirkpatrick thanked Mr. Robbins for his presentation and acknowledged that the Association is in a much better position since Moreton Asset Management took over the account.
8. **Discussion Regarding County Staff Salary Classifications, including Management Compensation and Best Practices for Competitive Recruitment.** President Kirkpatrick informed the Board that the item was included at the request of Commissioner Hall and that she had requested information from NACo on what other rural counties do. Commissioner Hall informed the Board that she is working on the issue for Mineral County due to recent legislation passed. Discussion from the Board centered on the importance of having the discussion, and how to continue the discussion going forward. The Board also discussed the issues with attracting good applicants and how to market benefits as part of the whole package, not just the position salary. Past President French began a discussion on the challenge of competing with private industry for qualified individuals. Changes within the desires of the active workforce regarding lifestyle, benefits and salary were also discussed. President Kirkpatrick reiterated that she requested examples from NACo from states that are similar to Nevada that are experiencing parallel growth patterns. No action was taken.
9. **Updates from Members on the National Association of Counties Board, Western Interstate Region Board, and Individual Counties.** None were given.
10. **Public Comment.** Vice President Higbee announced that the Senate was scheduled to vote on Ms. Stone Manning for confirmation of appointment as BLM Director the following day

The meeting was adjourned by President Kirkpatrick.

DRAFT

# Agenda Item 6

REQUIRES TWO-THIRDS MAJORITY VOTE (§ 1.2)

(Reprinted with amendments adopted on May 21, 2021)

THIRD REPRINT

A.B. 211

ASSEMBLY BILL NO. 211—ASSEMBLYWOMAN JAUREGUI

MARCH 9, 2021

Referred to Committee on Government Affairs

SUMMARY—Revises provisions relating to land use planning.  
(BDR 22-795)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State: Yes.

~

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to land use planning; requiring, with certain exceptions, a copy of the tentative map of the design of a proposed subdivision of land to be forwarded to the Department of Wildlife for review; revising the factors that are considered before taking final action on a tentative map; and providing other matters properly relating thereto.

### Legislative Counsel's Digest:

1 Existing law sets forth an approval process for the subdivision of land that  
2 requires a subdivider of land to submit a tentative map to the planning commission  
3 or governing body of a county or city, as applicable. (NRS 278.330) Existing law  
4 also requires the tentative map to be forwarded to certain state agencies and local  
5 governments for review. (NRS 278.335)

6 **Section 1.5** of this bill requires the tentative map to be forwarded to the  
7 Department of Wildlife for review unless: (1) the governing body has adopted a  
8 habitat conservation plan for multiple species that includes a determination of the  
9 impact to wildlife and wildlife habitat and the habitat conservation plan was  
10 approved by the United States Fish and Wildlife Service; or (2) the proposed  
11 subdivision is infill development which is proposed on a vacant or substantially  
12 vacant tract of land that is surrounded by land that is already developed. **Section**  
13 **1.2** of this bill authorizes the Board of Wildlife Commissioners to establish by  
14 regulation certain fees for the review of a tentative map by the Department. **Section**  
15 **2.5** of this bill makes a conforming change related to the requirement in **section 1.2**  
16 to deposit such fees in the Wildlife Account in the State General Fund.

17 Existing law requires a governing body or planning commission to consider  
18 certain factors before taking final action on a tentative map. (NRS 278.349) **Section**  
19 **2** of this bill additionally requires the governing body or planning commission to  
20 consider the potential impact to wildlife and wildlife habitat before taking final  
21 action on a tentative map.



THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1       **Section 1.** (Deleted by amendment.)

2       **Sec. 1.2.** Chapter 278 of NRS is hereby amended by adding  
3 thereto a new section to read as follows:

4       1. *The Board of Wildlife Commissioners may establish by*  
5 *regulation reasonable fees for the review of a tentative map by the*  
6 *Department of Wildlife pursuant to NRS 278.335. The amount of*  
7 *such fees for the Department to review a tentative map must not*  
8 *exceed a flat fee of \$250 plus an additional fee of not more than*  
9 *\$5 per acre shown on the tentative map.*

10       2. *All fees collected pursuant to subsection 1 must be*  
11 *deposited in the Wildlife Account in the State General Fund*  
12 *pursuant to NRS 501.356.*

13       3. *The Board of Wildlife Commissioners may adopt any other*  
14 *regulations necessary for the Department of Wildlife to carry out*  
15 *its duties pursuant to NRS 278.335.*

16       **Sec. 1.3.** NRS 278.010 is hereby amended to read as follows:

17       278.010 As used in NRS 278.010 to 278.630, inclusive, *and*  
18 *section 1.2 of this act* unless the context otherwise requires, the  
19 words and terms defined in NRS 278.0103 to 278.0195, inclusive,  
20 have the meanings ascribed to them in those sections.

21       **Sec. 1.5.** NRS 278.335 is hereby amended to read as follows:

22       278.335 1. A copy of the tentative map must be forwarded by  
23 the planning commission or its designated representative, or if there  
24 is no planning commission, the clerk or other designated  
25 representative of the governing body, for review to:

26       (a) The Division of Water Resources and the Division of  
27 Environmental Protection of the State Department of Conservation  
28 and Natural Resources. ~~{;}~~

29       (b) The district board of health acting for the Division of  
30 Environmental Protection pursuant to subsection 2. ~~{; and}~~

31       (c) If the subdivision is subject to the provisions of NRS  
32 704.6672, the Public Utilities Commission of Nevada.

33       (d) *Except as otherwise provided in this paragraph, the*  
34 *Department of Wildlife. This paragraph does not apply if:*

35       (1) *The governing body has adopted a habitat conservation*  
36 *plan for multiple species of wildlife that evaluates the potential*  
37 *impacts to wildlife and wildlife habitats from the development of*  
38 *land, including, without limitation, any determination of impact to*  
39 *wildlife and wildlife habitat required pursuant to federal law, and*  
40 *the habitat conservation plan has been approved by the United*  
41 *States Fish and Wildlife Service; or*



1           (2) *The proposed subdivision is infill development which is*  
2 *proposed on a vacant or substantially vacant tract of land that is*  
3 *surrounded by land that is already developed.*

4           2. In a county whose population is 100,000 or more, if the  
5 county and one or more incorporated cities in the county have  
6 established a district board of health, the authority of the Division of  
7 Environmental Protection to review and certify proposed  
8 subdivisions and to conduct construction or installation inspections  
9 must be exercised by the district board of health.

10          3. A district board of health which conducts reviews and  
11 inspections under this section shall consider all the requirements of  
12 the law concerning sewage disposal, water pollution, water quality  
13 and water supply facilities. At least four times annually, the district  
14 board of health shall notify the Division of Environmental  
15 Protection which subdivisions met these requirements of law and  
16 have been certified by the district board of health.

17          4. The State is not chargeable with any expense incurred by a  
18 district board of health acting pursuant to this section.

19          5. Each reviewing agency shall, within 15 days after the receipt  
20 of the tentative map, file its written comments with the planning  
21 commission or the governing body recommending approval,  
22 conditional approval or disapproval and stating the reasons therefor.

23          **Sec. 2.** NRS 278.349 is hereby amended to read as follows:

24          278.349 1. Except as otherwise provided in subsection 2, the  
25 governing body, if it has not authorized the planning commission to  
26 take final action, shall, by an affirmative vote of a majority of all the  
27 members, approve, conditionally approve or disapprove a tentative  
28 map filed pursuant to NRS 278.330:

29           (a) In a county whose population is 700,000 or more, within 45  
30 days; or

31           (b) In a county whose population is less than 700,000, within 60  
32 days,

33           ↳ after receipt of the planning commission's recommendations.

34          2. If there is no planning commission, the governing body shall  
35 approve, conditionally approve or disapprove a tentative map:

36           (a) In a county whose population is 700,000 or more, within 45  
37 days; or

38           (b) In a county whose population is less than 700,000, within 60  
39 days,

40           ↳ after the map is filed with the clerk of the governing body.

41          3. The governing body, or planning commission if it is  
42 authorized to take final action on a tentative map, shall consider:

43           (a) Environmental and health laws and regulations concerning  
44 water and air pollution, the disposal of solid waste, facilities to



1 supply water, community or public sewage disposal and, where  
2 applicable, individual systems for sewage disposal;

3 (b) The availability of water which meets applicable health  
4 standards and is sufficient in quantity for the reasonably foreseeable  
5 needs of the subdivision;

6 (c) The availability and accessibility of utilities;

7 (d) The availability and accessibility of public services such as  
8 schools, police protection, transportation, recreation and parks;

9 (e) Conformity with the zoning ordinances and master plan,  
10 except that if any existing zoning ordinance is inconsistent with the  
11 master plan, the zoning ordinance takes precedence;

12 (f) General conformity with the governing body's master plan of  
13 streets and highways;

14 (g) The effect of the proposed subdivision on existing public  
15 streets and the need for new streets or highways to serve the  
16 subdivision;

17 (h) Physical characteristics of the land such as floodplain, slope  
18 and soil;

19 (i) The recommendations and comments of those entities and  
20 persons reviewing the tentative map pursuant to NRS 278.330 to  
21 278.3485, inclusive;

22 (j) The availability and accessibility of fire protection, including,  
23 but not limited to, the availability and accessibility of water and  
24 services for the prevention and containment of fires, including fires  
25 in wild lands; ~~land~~

26 (k) *The potential impacts to wildlife and wildlife habitat; and*

27 (l) The submission by the subdivider of an affidavit stating that  
28 the subdivider will make provision for payment of the tax imposed  
29 by chapter 375 of NRS and for compliance with the disclosure and  
30 recording requirements of subsection 5 of NRS 598.0923, if  
31 applicable, by the subdivider or any successor in interest.

32 4. The governing body or planning commission shall, by an  
33 affirmative vote of a majority of all the members, make a final  
34 disposition of the tentative map. The governing body or planning  
35 commission shall not approve the tentative map unless the  
36 subdivider has submitted an affidavit stating that the subdivider will  
37 make provision for the payment of the tax imposed by chapter 375  
38 of NRS and for compliance with the disclosure and recording  
39 requirements of subsection 5 of NRS 598.0923, if applicable, by the  
40 subdivider or any successor in interest. Any disapproval or  
41 conditional approval must include a statement of the reason for that  
42 action.

43 **Sec. 2.5.** NRS 501.356 is hereby amended to read as follows:

44 501.356 1. Money received by the Department from:

45 (a) The sale of licenses;



1 (b) *Fees described in section 1.2 of this act;*  
2 (c) Fees pursuant to the provisions of NRS 488.075 and  
3 488.1795;

4 ~~(e)~~ (d) Remittances from the State Treasurer pursuant to the  
5 provisions of NRS 365.535;

6 ~~(d)~~ (e) Appropriations made by the Legislature; and

7 ~~(e)~~ (f) All other sources, including, without limitation, the  
8 Federal Government, except money derived from the forfeiture of  
9 any property described in NRS 501.3857 or money deposited in the  
10 Wildlife Heritage Account pursuant to NRS 501.3575, the Wildlife  
11 Trust Fund pursuant to NRS 501.3585, the Energy Planning and  
12 Conservation Account created by NRS 701.630 or the Account for  
13 the Recovery of Costs created by NRS 701.640,

14 ➤ must be deposited with the State Treasurer for credit to the  
15 Wildlife Account in the State General Fund.

16 2. The interest and income earned on the money in the Wildlife  
17 Account, after deducting any applicable charges, must be credited to  
18 the Account.

19 3. Except as otherwise provided in subsection 4 and NRS  
20 503.597, the Department may use money in the Wildlife Account  
21 only to carry out the provisions of this title and chapter 488 of NRS  
22 and as provided in NRS 365.535, and the money must not be  
23 diverted to any other use.

24 4. Except as otherwise provided in NRS 502.250, 502.410 and  
25 504.155, all fees for the sale or issuance of stamps, tags, permits and  
26 licenses that are required to be deposited in the Wildlife Account  
27 pursuant to the provisions of this title and any matching money  
28 received by the Department from any source must be accounted for  
29 separately and must be used:

30 (a) Only for the protection, propagation and management of  
31 wildlife; and

32 (b) If the fee is for the sale or issuance of a license, permit or tag  
33 other than a tag specified in subsection 5 or 6 of NRS 502.250,  
34 under the guidance of the Commission pursuant to subsection 2 of  
35 NRS 501.181.

36 **Sec. 3.** This act becomes effective on July 1, 2021.



Assembly Bill No. 385—Assemblywomen Benitez-Thompson and Brittney Miller

CHAPTER.....

AN ACT relating to public employment; revising provisions relating to the compensation received by officers and employees of certain public bodies; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

With certain exceptions, this bill prohibits a public body from entering into an employment contract that entitles an officer or employee of the public body to receive: (1) any fringe benefit, unless the public body has adopted a policy authorizing all persons employed in a similar position to receive the benefit; (2) any bonus, unless the bonus is based on merit and awarded at a public meeting; and (3) certain wages or other payments upon the termination of the employment of the officer or employee for cause or resignation of the officer or employee when an investigation relating to his or her employment is pending. This bill also prescribes certain payments and benefits to which an officer or employee of a public body is entitled or remains entitled upon termination of employment. This bill exempts from these requirements employment contracts for officers and employees of the Nevada System of Higher Education and employment contracts that are negotiated pursuant to a collective bargaining agreement.

For the purposes of this bill, the term “public body” has the same meaning as in the Open Meeting Law. (NRS 241.015)

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** Chapter 281 of NRS is hereby amended by adding thereto a new section to read as follows:

*1. Except as otherwise provided in this section, a public body shall not enter into an employment contract that entitles an officer or employee of the public body to receive:*

*(a) Any fringe benefit, unless the public body has adopted a policy authorizing all persons employed by the public body in a similar position to receive the benefit.*

*(b) Any bonus, unless the bonus is based on merit and awarded at a public meeting.*

*(c) Upon the termination of the employment of the officer or employee for cause or the resignation of the officer or employee when an investigation relating to his or her employment is pending, any:*

*(1) Wages in lieu of notice or administrative leave;*



(2) *Salary, benefits or equivalent compensation, including, without limitation, severance pay;*

(3) *Bonus; or*

(4) *Other form of payment.*

2. *Upon the termination of the employment of an officer or employee of a public body, the person:*

(a) *Must be paid for any portion of accumulated annual leave and compensatory time and unused sick leave authorized by law or policy of the public body.*

(b) *Remains entitled to any pension or retirement benefit provided by the Public Employees' Retirement System or other retirement or pension program of which he or she is a member.*

3. *Nothing in this section shall be construed to limit or prohibit:*

(a) *A person from:*

(1) *Receiving compensation for past services upon his or her termination;*

(2) *Bringing any cause of action for wrongful or unlawful acts committed against the person relating to his or her employment or termination; or*

(3) *Accepting any legal or equitable relief awarded or recovered for wrongful or unlawful acts committed against the person relating to his or her employment or termination.*

(b) *A public body from entering into an agreement to pay the cost of purchasing credit for service on behalf of an officer or employee pursuant to NRS 286.3007 or under any other retirement or pension program, if applicable.*

4. *The provisions of this section do not apply to:*

(a) *Any contract negotiated pursuant to a collective bargaining agreement.*

(b) *Officers and employees of the Nevada System of Higher Education.*

5. *As used in this section, "public body" has the meaning ascribed to it in NRS 241.015.*

**Sec. 2.** (Deleted by amendment.)

**Sec. 3.** The amendatory provisions of this act do not apply to a contract entered into before December 1, 2022, but do apply to any renewal or extension of such a contract.

**Sec. 4.** This act becomes effective on December 1, 2022.



# Resolution

## *of the Nevada Association of Counties*

### **21-01**

#### **A RESOLUTION THANKING CHURCHILL COUNTY FOR HOSTING NACO'S 2021 ANNUAL CONFERENCE**

WHEREAS, NACO holds an annual conference to provide its members with an opportunity to receive training and information on relevant issues, as well as to network with county officials and private sector sponsors from across Nevada, and

WHEREAS, the 2021 Annual Conference provided an outstanding educational, social, and networking experience, and demonstrated the commitment of Churchill County to furthering the goals of Nevada's counties, and

WHEREAS, the 2021 Annual Conference was very well attended, with over 200 participants including representatives from 16 of Nevada's 17 counties, and

WHEREAS, Churchill County staff and Commissioners assisted in planning the Conference and also provided invaluable help during the Conference, and

WHEREAS, the hospitality and effort of the Commissioners and staff of Churchill County was the key to a successful 2021 Annual Conference, and

WHEREAS, NACO recognizes the importance of Churchill County and the contributions they make to our State.

THEREFORE, BE IT RESOLVED, that the Nevada Association of Counties Board of Directors, on behalf of all Nevada Counties, extends its sincere appreciation and thanks to the Commissioners and staff of Churchill County for hosting a truly outstanding NACO Annual Conference; and

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Board of County Commissioners of Churchill County.

Passed, Approved and Adopted this 19th day of November, 2021 by the Board of Directors of the Nevada Association of Counties.

**Attests:**

/\_\_\_\_\_  
Marilyn Kirkpatrick  
President

/\_\_\_\_\_  
Vinson W. Guthreau  
Executive Director

## Agenda Item 10

### 2021 Final Annual Conference Financial Breakdown

Description	<u>Expenses</u>		Notes
	Budgeted	Actual	
Keynote Speaker	\$ 5,000.00	\$ 6,250.00	
Venue	\$ 9,850.00	\$ 2,880.50	
Meals	\$ 20,000.00	\$ 15,037.48	
Printing (signs/program)	\$ 3,000.00	\$ 1,594.09	
Awards & Gifts	\$ 700.00	\$ 632.99	
Misc. Supplies	\$ 750.00	\$ 898.18	Purchased items that will be used for years
Travel	\$ 2,000.00	\$ 778.26	
Banquet Entertainment	\$ 500.00	\$ 500.00	
Donations	\$ 500.00	\$ 150.00	CHART for tour transportation
President's Reception	\$ 2,000.00	\$ 1,080.00	Drink Tickets
Base Tour	\$ 2,200.00	\$ 970.20	Charter cancelled, transport was provided by CCSD under contract with Churchill County - no fees charged to Churchill or NACO
Golf Tournament	\$ 2,880.00	\$ 2,431.20	
Registration Collection Fees	\$ 700.00	\$ 669.38	
Subtotal	\$ 50,080.00	\$ 33,872.28	

Description	<u>Income</u>		Notes
	Budgeted	Actual	
Sponsors	\$ 40,000.00	\$ 56,875.00	
President's Reception Drink Ticket Sponsor	\$ 1,000.00	\$ 500.00	
Banquet Drink Ticket Sponsor	\$ 1,000.00	\$ 500.00	
Golf Tournament Hole Sponsor	\$ 900.00	\$ 500.00	
Attendee Pre-Registration	\$ 20,000.00	\$ 24,990.00	
Attendee On-Site Registration	\$ 1,000.00	\$ 125.00	
Base Tour	\$ 2,200.00	\$ 1,640.00	
Golf Tournament	\$ 2,880.00	\$ 1,910.00	
Silent Auction	\$ 1,500.00	\$ 1,640.00	
Subtotal	\$ 70,480.00	\$ 88,680.00	

### Final Financial Summary

Description	Budgeted	Actual	Notes
Expenses	\$ 50,080.00	\$ 33,872.28	
Income	\$ 70,480.00	\$ 88,680.00	
<b>Final Conference Income</b>	<b>\$ 20,400.00</b>	<b>\$ 54,807.72</b>	

## Agenda Item 12

### Location/Host of NACO Conferences

1981	White Pine		2019	Washoe
1982			2020	Virtual – COVID-19 Pandemic
1983	Nye		2021	Churchill
1984	Elko			
1985	Douglas (Valley)			
1986	Humboldt			
1987	White Pine			
1988	Elko			
1989	Pershing			
1990	Clark			
1991	Churchill			
1992	Douglas			
1993	Nye			
1994	Humboldt			
1995	White Pine			
1996	Washoe (Incline)			
1997	Elko			
1998	Carson City			
1999	Clark			
2000	Churchill			
2001	Eureka, White Pine, Lincoln			
2002	Douglas (lake)			
2003	Elko			
2004	Washoe			
2005	Humboldt, Lander, Pershing			
2006	Clark			
2007	Elko			
2008	Carson City			
2009	Douglas (lake)			
2010	Washoe			
2011	Churchill			
2012	Carson City			
2013	Douglas w/ NLC&M (lake)			
2014	White Pine, Eureka, Lincoln			
2015	Clark			
2016	Nye			
2017	Humboldt			
2018	Douglas			

# NACO Annual Conference

## Host County Contributions

### **Presidents Reception \$ – Pre-conference evening (avg. attendance 150-200)**

- Venue – Can be off site if transportation is made available, location must be able to accommodate the short presentation portion of the event with space for speakers and attendees to congregate.
- Decorations – If necessary or desired
- Food – Heavy appetizers are traditionally served
- Beverage – A cash bar is fine, NACO will provide at least one complementary drink ticket to attendee's and cover that cost.
- Entertainment – If desired
- Other – A podium w/microphone and/or wireless microphone, Easel

### **Guest Tours - NACO will make the final decision on tours to be offered.**

- 3-6 Options – Typically includes one technical tour of a facility/project the host county is proud of, two are typically chosen.
- Transportation
- Food/snack if applicable
- Free tours are preferable, but fees can be charged if necessary to cover the costs of transportation and food/snack

### **Conference Bag/Attendee Gift \$**

- Conference Bag – NACO will collaborate on this item and has final approval authority
- Inserts for conference bag – Typically includes items from the Chamber, Visitors Authority, museums etc.
- Attendee Gift – Something representative of the host county, can be placed either in the conference bag or individually at the banquet

### **Other Host County Responsibilities**

- Obtaining venue proposals based on NACO requirements - NACO will review, enter into, and maintain all contracts
- Transportation for off-site events
- Volunteers – 3-5 depending on day & events. Scheduling will be coordinated with NACO
- AV/Tech. Assistance and/or loaner equipment - projectors, laptops, etc.
- Coordination of Welcome letter for program – usually provided by Commission Chair
- Coordination of personal welcome during the General Session – usually provided by Commission Chair
- Presentation about host county during the General Session – no longer than 10 minutes (optional)
- Coordination of a choir and color guard for General Session – donations may be given at the discretion of NACO
- Provide NACO with a list of and contact information for possible local sponsors
- Recommendations for catering if applicable
- Additional items as determined by NACO

*Items noted \$ are traditionally the fiscal responsibility of the host county.*

# **NACO Annual Conference**

## **Site Requirements**

### **General Requirement**

- Hotel facilities for 200 rooms – guaranteed reservation code w/o attrition is preferred. Can be multiple hotels depending on location but must be within a reasonable distance of the conference venue.
- Meeting facility to accommodate 200 people for general session and major meals
- At least 3 rooms for breakout sessions that will accommodate groups of at least 70 theater style with the ability to have PPT presentations with a podium, microphone, and panel table to accommodate 4
- At least 1 room that can be set up in a ‘board room (U shape)’ fashion with the ability to access a phone line for conference calling or accommodate video conferencing
- Exhibitor space to accommodate at least 30 4-6’ tables with two chairs
- A lockable room for storage of NACO conference supplies (preferred, not required)
- A defined registration area with power (preferably near storage room)

### **Minimum Technical Requirements**

- Wi-Fi included in the contract package or provided via sponsorship (preferred not required)
- 3-5 projectors and screens
- 2 microphones – wireless preferred
- 3-5 podiums w/ microphones
- 1 lavalier style microphone for keynote speaker
- 1 dedicated onsite representative to assist with AV issues

### **Additional Preferred Items**

- Venue to provide vendor tables
- Venue provided easels
- Business Center – including color printer, fax & scanner (preferred not required)

Please note the above are best case scenarios. We have and will be flexible and creative to accommodate host counties available facilities.

# Agenda Item 13

Nevada Association of Counties

Balance Sheet

September 30, 2021

## ASSETS

### Current Assets

Cash - NV State Bank	\$	561,684.93	
Money Market		110,809.74	
PayPal Cash Account		2,993.90	
Accounts Receivable		137,769.64	
Prepaid Expenses		<u>3,925.07</u>	
Total Current Assets			817,183.28

### Property and Equipment

Office Equipment		174,059.50	
Building		447,906.18	
Land		131,000.00	
Building Improvements		108,476.78	
Fixed Assets - Vehicle		32,878.25	
Accumulated Depreciation		<u>(346,770.16)</u>	
Total Property and Equipment			547,550.55

### Other Assets

Investments		630,401.45	
Investments - Cash Equivalents		135,106.12	
Investments Interest Receivable		1,540.54	
Investments Trades Receivable		2.91	
DEFERRED OUTFLOWS		<u>164,719.00</u>	
Total Other Assets			<u>931,770.02</u>

Total Assets	\$	<u><u>2,296,503.85</u></u>	
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## LIABILITIES AND CAPITAL

### Current Liabilities

Accrued Payroll Benefits	\$	7,759.66	
PERS Pension Liability		601,332.00	
DEFERRED INFLOWS		<u>102,171.00</u>	
Total Current Liabilities			711,262.66

### Long-Term Liabilities

Total Long-Term Liabilities			<u>0.00</u>
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Total Liabilities			711,262.66
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### Capital

Retained Earnings		1,195,639.22	
Net Income		<u>389,601.97</u>	
Total Capital			<u>1,585,241.19</u>

Total Liabilities & Capital	\$	<u><u>2,296,503.85</u></u>	
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Nevada Association of Counties  
Income Statement/Budget  
For the Nine Months Ending September 30, 2021

	Current Month	Year to Date	Budget	Y-T-D % Budget
<b>Revenues</b>				
Membership Dues	0.00	374,615.00	374,615.00	100.0%
Public Lands Assessment Dues	0.00	139,346.00	139,344.00	100.0%
Conference Revenues	18,362.86	66,967.86	80,000.00	83.7%
IAF/Supplemental Funds	0.00	35,000.00	70,000.00	50.0%
County Small Business Grant Program	0.00	120,952.27		
Interest Income	0.91	20.95	15,000.00	0.1%
National Programs	174.60	3,901.86	2,500.00	156.1%
Associate Memberships	1,500.00	5,687.50	18,000.00	31.6%
Unrealized Gain/(Loss)-Investments	(13,289.98)	31,235.55	0.00	
<b>Total Revenues</b>	<b>6,748.39</b>	<b>777,726.99</b>	<b>699,459.00</b>	<b>111.2%</b>
<b>Expenses</b>				
Salaries	13,650.26	231,951.32	334,750.00	69.3%
Retirement: PERS	5,123.94	61,030.47	98,751.00	61.8%
Employee Health Insurance/Life	3,579.67	25,856.73	33,000.00	78.4%
FICA, ESD, and Medicare Expense	177.76	5,331.51	7,500.00	71.1%
Audit	0.00	8,725.00	8,500.00	102.6%
Board Meetings	0.00	294.45	7,500.00	3.9%
Building Capital Projects	0.00	0.00	6,000.00	0.0%
Building Operating Expenses	4,510.97	16,133.75	19,000.00	84.9%
Conference Expenses	4,119.80	7,903.10	38,000.00	20.8%
County Leadership Institute	0.00	0.00	3,200.00	0.0%
Depreciation Expense	0.00	0.00		
Donations/Sponsorships	0.00	0.00	1,500.00	0.0%
Equipment Lease & Maintenance	484.40	2,415.34	4,500.00	53.7%
Equipment Purchases	0.00	2,622.48	4,500.00	58.3%
IT Support	0.00	262.50	2,500.00	10.5%
Internet Service	0.00	7,262.88	9,000.00	80.7%
Legislative Expense	0.00	1,949.80	15,000.00	13.0%
Liability & Auto Insurance	392.00	4,005.38	5,500.00	72.8%
Management Consultant & Training	0.00	0.00		
Member Services	44.15	529.09	3,000.00	17.6%
Office Supplies	205.59	2,735.89	3,500.00	78.2%
PEHB Liability	187.55	1,707.21	6,000.00	28.5%
Postage	0.00	269.55	500.00	53.9%
Printing	0.00	0.00	500.00	0.0%
Professional Fees	2,340.37	11,758.53	15,500.00	75.9%
Property Taxes	0.00	3,576.16		
Publications, Dues, Registrations	1,410.00	5,769.46	3,660.00	157.6%
Recruiting & Advertising	0.00	0.00		
Representative Travel	455.00	5,678.42	17,000.00	33.4%
Special Studies/Litigation	0.00	3,000.00	15,000.00	20.0%
Actuarial Study Medicaid Match	0.00	0.00		
Staff Travel	1,423.80	3,151.71	20,000.00	15.8%
Telephone	385.19	4,574.84	6,000.00	76.2%
Vehicle Registration Maintenance	0.00	233.96	3,000.00	7.8%
Web-based Hosting & Subscription Software	41.20	1,178.75	5,000.00	23.6%
WIR Dues	8,184.36	8,184.36	9,000.00	90.9%
<b>Total Expenses</b>	<b>46,716.01</b>	<b>428,092.64</b>	<b>706,361.00</b>	<b>60.6%</b>
<b>Net Income</b>	<b>(39,967.62)</b>	<b>349,634.35</b>	<b>(6,902.00)</b>	

# Account Review

09/01/2021 - 09/30/2021

# Moreton-NACO

Dated: 10/06/2021

## Balance Sheet

Book Value + Accrued	661,103.98
Net Unrealized Gain/Loss	92,657.02
Market Value + Accrued	753,761.00

## Security Type

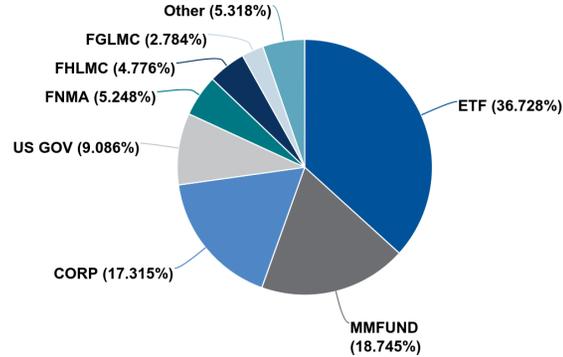
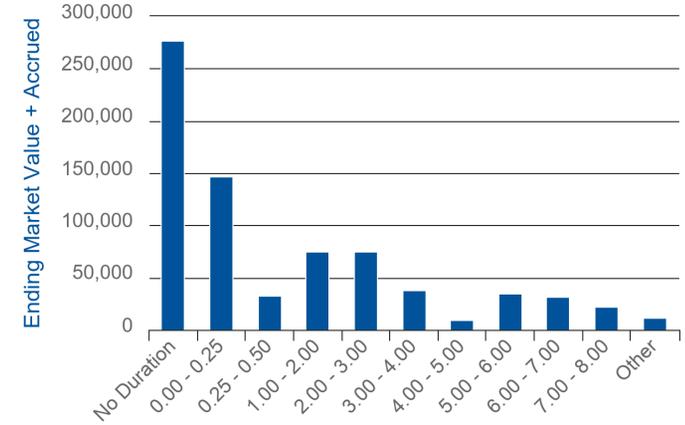


Chart calculated by: Ending Market Value + Accrued

## Duration



## Cash and Fixed Income Summary

Risk Metric	Value
Cash	2.93
MMFund	141,294.34
Fixed Income	335,624.00
Duration	2.181
Convexity	0.108
WAL	2.401
Years to Final Maturity	3.240
Years to Effective Maturity	2.399
Yield	0.570
Book Yield	1.745
Avg Credit Rating	AA/Aa2/AA

## Market Sector

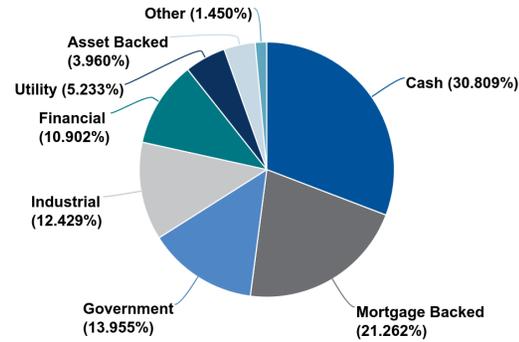


Chart calculated by: Ending Current Units

## Issuer Concentration

Issuer	% of Market Value + Accrued
Other	29.443%
First American Funds, Inc. - Government Obligations Fund	18.745%
Federal Home Loan Mortgage Corporation	9.340%
Vanguard Index Funds - Vanguard Mid-Cap ETF	9.298%
United States Department of The Treasury	9.086%
Vanguard Index Funds - Vanguard Large-Cap ETF	9.036%
Vanguard Index Funds - Vanguard Small-Cap ETF	7.775%
Vanguard Index Funds - Vanguard Total Stock Market ETF	7.277%

--- 100.000%

Footnotes: 1,2

Balance Sheet	Moreton-NACO		
	As of:	08/31/2021	09/30/2021
Book Value		658,182.79	659,639.75
Accrued Balance		1,540.51	1,464.23
<b>Book Value + Accrued</b>		659,723.30	661,103.98
Net Unrealized Carrying Value Gain		107,327.68	92,657.02
<b>Carrying Value and Accrued</b>		767,050.99	753,761.00

Income Statement	Moreton-NACO			
	Begin Date	09/01/2021	End Date	09/30/2021
<b>Net Amortization/Accretion Income</b>				-12.29
Interest Income		790.15		
Dividend Income		834.60		
Foreign Tax Withheld Expense		0.00		
Misc Income		0.00		
Net Allowance Expense		0.00		
<b>Income Subtotal</b>				1,624.75
Net Realized Gain/Loss		-73.31		
Net Holding Gain/Loss		0.00		
Impairment Loss		0.00		
<b>Net Gain/Loss</b>				-73.31
Expense		-158.47		
<b>Net Income</b>				1,380.68
Transfers In/Out				0.00
Change in Unrealized Gain/Loss				-14,670.66

Statement of Cash Flows	Moreton-NACO			
	Begin Date	09/01/2021	End Date	09/30/2021
<b>Net Income</b>				1,380.68
Amortization/Accretion on MS		12.29		
Change in Accrued on MS		76.28		
Net Gain/Loss on MS		73.31		
Change in Unrealized G/L on CE		0.00		
<b>Subtotal</b>				161.88
Purchase of MS		0.00		
Purchased Accrued of MS		0.00		
Sales of MS		4,645.68		
Sold Accrued of MS		0.00		
Maturities of MS		0.00		
<b>Net Purchases/Sales</b>				4,645.68
Transfers of Cash & CE				0.00
<b>Total Change in Cash &amp; CE</b>				6,188.24
Beginning Cash & CE				135,109.03
<b>Ending Cash &amp; CE</b>				141,297.27

## GAAP Trial Balance

09/01/2021 - 09/30/2021

[Return to Table of Contents](#)

Moreton-NACO

Dated: 10/06/2021

### Asset

GL Account Description	Currency	Balance Type	Beginning Balance	Activity	Ending Balance
Accrued Interest	USD	Asset	1,540.51	-76.28	1,464.23
Cash	USD	Asset	0.00	0.00	0.00
CE Book Value	USD	Asset	135,106.12	6,188.22	141,294.34
Fund Book Value	USD	Asset	198,765.30	0.00	198,765.30
Fund Net Unrealized Gain/Loss	USD	Asset	90,682.46	-12,608.03	78,074.43
LT Book Value	USD	Asset	291,183.98	-5,981.69	285,202.29
LT Net Unrealized Gain/Loss	USD	Asset	16,194.72	-1,986.99	14,207.73
Receivable	USD	Asset	2.91	0.02	2.93
ST Book Value	USD	Asset	33,124.49	1,250.41	34,374.89
ST Net Unrealized Gain/Loss	USD	Asset	450.51	-75.65	374.86
---	<b>USD</b>	---	<b>767,050.99</b>	<b>-13,289.98</b>	<b>753,761.00</b>

### Income & Expense

GL Account Description	Currency	Balance Type	Beginning Balance	Activity	Ending Balance
Dividend Income	USD	Income	1,763.09	834.60	2,597.69
Interest Income	USD	Income	6,895.88	790.15	7,686.03
Net Amortization/Accretion	USD	Income	-327.66	-12.29	-339.95
Miscellaneous Expense	USD	Expense	-1,230.25	-158.47	-1,388.72
Net Realized Gain/Loss	USD	Gain	-796.60	-73.31	-869.90
---	<b>USD</b>	---	<b>6,304.47</b>	<b>1,380.68</b>	<b>7,685.15</b>

### Other

GL Account Description	Currency	Balance Type	Beginning Balance	Activity	Ending Balance
Net OCI Unrealized Gain/Loss	USD	Equity	107,327.68	-14,670.66	92,657.02
Prior Year Cash Transfers	USD	Equity	8,807.38	0.00	8,807.38
Prior Year Income	USD	Equity	56,331.90	0.00	56,331.90
Prior Year Security Transfers	USD	Equity	588,279.55	0.00	588,279.55
---	<b>USD</b>	---	<b>760,746.52</b>	<b>-14,670.66</b>	<b>746,075.85</b>

\* Grouped by: Trial Balance Grouping. \* Groups Sorted by: Trial Balance Grouping.

# 2022 BUDGET DESCRIPTIONS (DRAFT)

## NACO REVENUES

**MEMBERSHIP DUES:** The 2022 NACO membership dues for all counties are calculated to be a total of \$361,894. The 2021 membership dues were \$368,788. The reduction in dues is due to Lander County's desire to not renew their membership in NACO. The NACO Dues Schedule was developed to recognize the various unique characteristics of each county, while at the same time providing a systematic method of assessment that considers the changes occurring yearly in our member county revenues. As such, the 2021 dues are based upon the FY20 audited S-1 revenues for each county and the 2020 certified population figures. Most member counties, experienced stable membership dues and saw only a 1% or less increase to their membership dues. There were two counties who will see a slight reduction of membership dues for 2022.

**PUBLIC LANDS ASSESSMENT DUES:** This revenue calculation is based on the equivalent of a percentage, as determined by the Board, of up to .5%, of the most recent federal Payment in Lieu of Taxes (PILT) payment made to each county. The proposed Assessment for 2022 is based on 0.5% and is a total of \$136,824 and represents a slight reduction from 2021. This assessment contributes to the expense of NACO's Natural Resources Manager as NACO supports counties on natural resources and public lands related issues.

**ASSOCIATE MEMBERSHIPS:** \$15,000 is anticipated as revenue from Associate Memberships in 2022. Though the 2021 budgeted amount was \$18,000, we believe that NACO will collect more revenue than anticipated but given the difficulty in collection of dues due to COVID-19 workforce impacts, we wanted to plan for less than expected membership numbers. As organizations return to more in-person work schedules, we believe that \$15,000 is a reasonable projection for 2022.

**CONFERENCE REVENUE:** Conference revenue for 2022 is projected to be \$80,000, which is the same as 2021. We are basing this budgeted number on location of the 2022 conference and continued hesitancy to return to in-person conferences and travel.

**INDIGENT ACCIDENT FUND (IAF) ADMINISTRATION:** \$70,000 is budgeted by NACO for administration and support of IAF activities and the IAF Board of Directors. The current contract to provide administrative services to the IAF Board and Fund extends through June 2022.

**INTEREST & INVESTMENT INCOME:** \$15,000 has been budgeted for investments that are managed by Moreton Financial Advisors, which is the same amount as 2021. We are projected to meet the budgeted amount for 2021.

**NATIONAL PROGRAMS:** Through agreements entered into by the Board, the Association receives revenue from the National Association of Counties (NACo) for marketing Nationwide Retirement Services (deferred compensation) and the Caremark Discount Prescription Card Program. The Association also receives royalties based on county participation in Nationwide Retirement Services as well as constituent use of the Caremark Discount Prescription Card. Given that we have exceeded budgeted amounts in these programs for 2021, we are increasing the budgeted amount to \$5,000 for this revenue source in 2022, This is in line with actual revenue we will receive in 2021. NACO staff is working to re-invigorate this program and increase the revenue received from National Programs, additional usage of these programs throughout Nevada will generate additional revenue.

## **NACO EXPENSES**

**STAFF SALARIES AND BENEFITS:** The 2022 budget calls for continuing with a full-time NACO staff of four: Executive Director, Government Affairs Manager, Office Manager and Natural Resources Manager. Salaries for NACO employees are \$315,000 to reflect a cost savings in vacancies. All projected staff salaries for 2022 are within the salary ranges for those positions. All employees are members of the employer funded Public Employees Retirement System. The PERS contribution rate is currently 29.5%. NACO employees are also provided life insurance, health, dental and vision insurance. The 2022 budget reflects a slight increase in health insurance costs. NACO will be finalizing recruitment for the vacant Government Affairs Manager (formerly Deputy Director) with an onboarding projected for that position in January of 2022. Upon fulfillment of that position, we will begin recruitment for the NACO Natural Resources Manager.

The NACO Board approved a grant-funded position for a Public Health Coordinator, we are in the final stages of that recruitment. That position is fully funded by a federal grant, with a sub-allocation from the State of Nevada, and will not have an impact on salary costs for the Association. NACO will show the grant expenses and revenue reimbursements separately in the budget for grant tracking purposes.

**WORKER'S COMP/FICA:** The Workers' Compensation is provided under the Public Agency Insurance Pool. The 2022 budget amount is \$7,500. The budgeted amount for 2021 was also \$7,500, we have chosen to maintain this amount and believe that to be a reasonable expectation for 2022.

**AUDIT:** \$9,000 is budgeted for our independent auditor, Michael Bertrand, to conduct the 2021 NACO Audit. The actual amount for 2020 was \$8,725, and we project the fee for 2022 not to exceed \$9,000.

**BOARD MEETINGS:** \$8,000 is allocated for expenses related to 2022 Board meetings, which includes expenses for staff to travel for two off-site meetings one in Clark County and other in a to be determined Eastern Rural County, as well as costs for a board retreat to discuss strategic planning for the Association. This expense item is a slight increase from the \$7,500 budgeted in 2021 due to forecasted increases in travel and fuel costs.

**BUILDING CAPITAL IMPROVEMENT PROGRAM:** \$6,000 is budgeted for minor improvements and repairs to the historic NACO office building. This is the same amount as 2021.

**BUILDING OPERATING EXPENSES:** \$19,000 is budgeted for taxes, utilities, landscaping/snow removal, janitorial services, and minor maintenance and repairs. This is the same amount that was budgeted in 2021.

**CONFERENCE EXPENSE:** \$38,000 is allocated for the 2022 NACO Annual Conference which will be in Storey County. The actual expense in 2021 was \$30,000. We believe we can manage Conference expenses at that number.

**COUNTY LEADERSHIP INSTITUTE:** \$3,500 is allocated in 2022 to support attendance for one participant in the National Association of Counties, County Leadership Institute training program. This is a slight increase from 2021.

**DONATIONS/SPONSORSHIPS:** \$1,500 is being proposed for donations during 2022 to support other groups affiliated with the mission of NACO. This is the same as last year.

**EQUIPMENT LEASES & MAINTENANCE:** \$4,500 is allocated for office equipment leases and maintenance. This figure represents the lease of a copier, scanner and fax machine, as well as maintenance costs for equipment. This is the same amount as was allocated for this budget category in 2021.

**EQUIPMENT PURCHASES:** \$4,500 is allocated for computer and other office equipment including non-subscription software. This is the same amount that was budgeted for in the past four years. We have managed purchases of any new computers or office equipment to stay within budget each year.

**IT SUPPORT:** \$2,500 has been allocated for IT support. This budget category is for a contract that NACO has with an IT expert who assists NACO with hardware and software issues including internet service and routers, NACO file server, and staff computers. This is the same amount that was budgeted for in 2021.

**INTERNET SERVICE:** The cost for internet service for the NACO office, including in the NACO Conference room in 2022 is projected to be \$9,000.

**LEGISLATIVE EXPENSES:** \$10,000 is requested for legislative expenses during 2022 to support active dialogue with members of the legislature and lobbying team efforts on behalf of the membership. This budget category is reduced, given that we are in the interim period between sessions, but does reflect potential travel costs and outreach expenses as we return to in person meetings with legislators. The 2021 budget category also included a stipend for a legislative intern, which NACO will not employ during the 2022 interim.

**LIABILITY AND AUTO INSURANCE:** NACO is a member of the Nevada Public Agency Insurance Pool. \$5,500 is allocated for general liability for the office and NACO vehicle, which is the same amount that was budgeted for 2021.

**MEMBER SERVICES:** This budget category is to cover expenses incurred for meetings and events hosted by NACO, and for NACO members, include one for members while they travel annually to Washington D.C., as well as miscellaneous meetings hosted at the NACO offices that may include meals. The amount projected for this expense is \$3,500, a slight increase to cover potential increased travel and lodging expenses.

**OFFICE SUPPLIES:** \$3,500 is allocated for office supplies. This is the same amount as budgeted in 2021.

**PEHB LIABILITY:** \$6,000 has been budgeted for the prorated subsidy for two former NACO employees from the State who are receiving Public Employee's Health Benefits. This is the same amount as budgeted in 2021.

**POSTAGE:** \$500 is allocated for postage, which is the same amount budgeted for 2021.

**PRINTING:** \$500 is allocated for general printing, the same amount budgeted in 2021.

**PROFESSIONAL SERVICES:** \$15,500 has been allocated to pay for professional services in 2022. This includes payroll processing and bookkeeping services.

**PUBLICATIONS/DUES/REGISTRATION FEES:** \$4,000 is allocated for newspapers and magazine subscriptions, membership dues in other organizations and registration fees to outside conferences and meetings. This is a slight increase from 2021.

**REPRESENTATIVE TRAVEL:** \$15,000 is allocated for the NACO President, NACo and WIR Board members and other NACO Board members for travel pursuant to NACO's travel policy. This is a slight decrease from 2021, as NACO will have one less representative to the National Association of Counties (NACo) Board of Directors.

**SPECIAL STUDIES/LITIGATION/LEGAL FEES:** \$10,000 is allocated for special studies including but not limited to technical studies related to legislative issues and legal research and litigation. This category has been under budget for some years, and the 2022 allowance represents a \$5,000 reduction from 2021.

**STAFF TRAVEL:** \$22,000 is allocated for NACO staff travel for 2022, this is a slight increase from 2021, in anticipation of higher than realized travel costs as part of increased lodging, fuel and airline ticket pricing. This includes travel to the NACo Legislative Conference, the NACo Annual Conference, the annual NCCAE meeting, and any other travel that may be required of the NACO staff while carrying out the mission of NACO, including visiting and serving our membership in Nevada.

**TELEPHONE:** \$6,000 is allocated for telephone expenses including office phones, NACO conference line and cell phones for NACO staff. This is the same as the amount that was budgeted in 2021.

**VEHICLE REGISTRATION MAINTENANCE:** \$3,000 is budgeted for 2022, this amount has not increased since 2017.

**WEB-BASED HOSTING & SUBSCRIPTION SOFTWARE:** \$10,000 has been budgeted for software subscriptions such as Microsoft Office, cybersecurity software, PayPal, website hosting and domain registration, and the NACO digital newsletter platform. This is an increase from 2021, as NACO staff is exploring the option of a cloud-based server and file system, which will increase web-based hosting prices but increase security, allow for increased access by NACO staff and the maintenance of critical files.

**W.I.R. DUES:** \$9,000 is budgeted for WIR annual dues for 2022. In 2020 total WIR dues were \$8,142.

**BUDGET SUMMARY:**

This proposed balanced budget reflects prudent fiscal management with estimated revenues totaling \$683,718 and estimated expenses of \$673,500 resulting in a projected Net Income of \$10,218 of 1.5% contingencies for unanticipated items. We appreciate the Board's support of NACO and the work we do to support the membership and the citizens of this State.

## 2022 NACO Budget - **\*\*Working Draft\*\***

BEGINNING NET POSITION                      \$ 1,188,737

### REVENUES

Membership Dues	\$361,894
Public Lands Assessment Dues	\$136,824
Associate Membership	\$15,000
Conference Revenue	\$80,000
IAF Administration Contract	\$70,000
Interest & Investment Income	\$15,000
National Programs	\$5,000

<b>Projected Total Revenues</b>	<b>\$683,718</b>
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<b>Total Available Resources</b>	<b>\$1,872,455</b>
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### EXPENSES

Staff Salaries	\$315,000
Benefits	
PERS	\$92,000
Health/Dental/Vision/Life Insurance	\$35,000
Workers Comp/FICA	\$7,500
Audit	\$9,000
Board Meetings	\$8,000
Building Capital Projects	\$6,000
Building Operating Expenses & Repairs	\$19,000
Conference Expenses	\$38,000
County Leadership Institute	\$3,500
Donations/Sponsorships	\$1,500
Equipment Lease & Maintenance	\$4,500
Equipment Purchases	\$4,500
IT Support	\$2,500
Internet Service	\$9,000
Legislative Expenses	\$10,000
Liability & Auto Insurance	\$5,500
Member Services	\$3,000
Office Supplies	\$3,500
PEHB Liability	\$6,000
Postage	\$500
Printing	\$500
Professional Services	\$15,500
Publications/Dues/Registration Fees	\$4,000
Representative Travel	\$15,000
Special Studies/Litigation/Legal Fees	\$10,000
Staff Travel	\$22,000
Telephone	\$6,000
Vehicle Registration Maintenance	\$3,000
Web-based Hosting & Subscription Software	\$10,000
WIR Dues	\$9,000

<b>Projected Total Expenses</b>	<b>\$678,500</b>
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<b>Net Income (Loss)</b>	<b>\$5,218</b>
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<b>Estimated Net Position</b>	<b>\$1,193,955</b>
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# 2022 NACO Dues Schedule With 0.5% PL ASSESSMENT

County	Revenue Component		Population Component <sup>(2)</sup>			Public Lands Component		2022 Dues <sup>(3)</sup>	2021 Dues	Change
	FY 20 <sup>(1)</sup> Audited Revenues	Base Assessment	2020 Certified Population	Per Capita Assessment	Population Assessment	2021 County PILT Payment	Public Lands Assessment (0.5%)			
Carson City	\$120,745,696	\$21,500	56,434	0.06	\$3,386	\$119,345	\$597	\$25,483	\$25,443	\$40
Churchill	\$35,090,767	\$13,000	26,202	0.1	\$2,620	\$2,492,770	\$12,464	\$28,084	\$27,486	\$598
Clark	\$3,758,078,433	\$24,500	2,320,107	0.03	\$69,603	\$3,781,881	\$18,909	\$113,013	\$111,078	\$1,935
Douglas	\$99,314,635	\$21,500	49,082	0.08	\$3,927	\$704,848	\$3,524	\$28,951	\$29,003	-\$52
Elko	\$57,912,732	\$18,000	55,435	0.06	\$3,326	\$3,754,246	\$18,771	\$40,097	\$39,602	\$495
Esmeralda	\$5,577,013	\$6,500	999	0.15	\$150	\$168,704	\$844	\$7,493	\$7,417	\$76
Eureka	\$26,190,961	\$13,000	1,936	0.15	\$290	\$392,099	\$1,960	\$15,251	\$15,210	\$41
Humboldt	\$34,696,648	\$13,000	17,064	0.1	\$1,706	\$1,910,910	\$9,555	\$24,261	\$24,091	\$170
Lincoln	\$11,727,639	\$8,500	5,293	0.12	\$635	\$966,232	\$4,831	\$13,966	\$13,879	\$87
Lyon	\$56,426,333	\$18,000	57,629	0.06	\$3,458	\$2,358,595	\$11,793	\$33,251	\$33,039	\$212
Mineral	\$11,344,790	\$8,500	4,896	0.15	\$734	\$793,404	\$3,967	\$13,201	\$13,046	\$155
Nye	\$75,468,241	\$21,500	48,414	0.08	\$3,873	\$3,501,796	\$17,509	\$42,882	\$38,805	\$4,077
Pershing	\$14,257,661	\$8,500	6,983	0.12	\$838	\$1,192,825	\$5,964	\$15,302	\$15,140	\$162
Storey	\$32,170,349	\$13,000	4,304	0.15	\$646	\$41,493	\$207	\$13,853	\$13,823	\$30
Washoe	\$542,495,066	\$24,500	473,606	0.04	\$18,944	\$3,833,387	\$19,167	\$62,611	\$62,201	\$410
White Pine	\$32,961,213	\$13,000	10,477	0.12	\$1,257	\$1,352,296	\$6,761	\$21,019	\$23,188	-\$2,169
<b>Total</b>	<b>\$4,914,458,177</b>	<b>\$246,500</b>	<b>3,138,860</b>		<b>\$115,394</b>	<b>\$27,364,831</b>	<b>\$136,824</b>	<b>\$498,718</b>	<b>\$492,451</b>	<b>\$6,267</b>

(1) From Audited S-1 Revenues

(2) Certified by Governor; provided by the State of Nevada Demographer

**Nevada Association of Counties  
Committee of the Emeritus  
Revised 2014  
Bylaws**

The name of this committee shall be the "Committee of the Emeritus," and shall be referred to as such.

**Article I. Purpose**

As a result of the Nevada Constitution being amended to limit the term of office to 12 years for County Commissioners and Carson City Supervisors, the Nevada Association of Counties (NACO) voted to create the Committee of the Emeritus in an effort to preserve institutional knowledge regarding policy and best practices in public service.

The mission of the Committee of the Emeritus is to share their institutional knowledge with, and act as mentors to, newly-elected and current County Commissioners and Carson City Supervisors; to serve as policy champions in any particular field of expertise; to represent NACO's approved positions in testimony before the Nevada Legislature and elsewhere as needed; and make recommendations to the NACO Board of Directors regarding the Association's positions and policies.

**Article II. Committee of the Emeritus Duties**

- A. Mentoring new and existing County Commissioners
- B. Assisting NACO in lobbying efforts during the Legislative Session
- C. Assisting NACO staff in Annual Conference curriculum planning
- D. Participating in NACO Legislative Committee and Public Lands and Natural Resources Committee. Participation in these committees is contingent on past experience
- E. Committee Members may serve on these other NACO committees if asked, but only as a non-voting, advisory member
- F. Making recommendations to the NACO Board of Directors regarding the Association's policies and positions.

**Article III. Membership**

Membership on the Committee of the Emeritus is open by invitation to any former County Commissioner or Carson City Supervisor who served as a member of the NACO Board of Directors or any former County Commissioner or Carson City Supervisor who has been inducted into the NACO Honor Roll.

In January of odd-numbered years upon recommendation by the Nominating Committee, eligible individuals with a history of representing the positions of NACO before legislators,

and/or who possess in depth knowledge of a specific area of concern (such as taxation, indigent funding, transportation, public land, renewable technologies) and/or is a recognized expert in the structure, functions, or management of state or local governments will be invited by the NACO President to serve a two-year term as members of the Committee of the Emeritus.

The NACO President shall choose nominees for appointment from eligible members who have been chosen by the NACO Nominating Committee. The NACO Nominating Committee is appointed by the NACO Board to nominate NACO Officers, pursuant to Article V, Section 7 of NACO's Bylaws - this Committee meets annually prior to the NACO Annual Conference.

#### **Article IV. Meetings**

The Committee of the Emeritus will meet quarterly during even numbered years and monthly during odd numbered years while the Nevada Legislature is in session, at which time they will meet monthly, or at any other time at the direction of the chair. The Committee will have no official meeting location.

The Committee of the Emeritus will conduct all meetings under Roberts Rule of Order. In the absence of the Chair the committee shall vote to designate one individual to lead the meeting.

#### **Article V. Officers**

The Committee of the Emeritus' sole officer will be the Committee Chair, who will be responsible for leading meetings.

The Past President of the NACO Board of Directors, or NACO's current Executive Director, will serve as Chair of the Committee of the Emeritus. If for any reason the Past President is unable or unwilling to serve as Chair, a replacement Chair shall be selected and appointed by the NACO Board of Directors from the members of the NACO Board.

#### **Article VI. Attendance**

Members shall make every attempt to be present for all Committee of the Emeritus meetings but in the event an absence is necessary, the member should contact the Committee Chair to be excused. A minimum attendance requirement of 75% in any calendar year is required to maintain active status with the Committee.

#### **Article VII. Subcommittees.**

The Committee of the Emeritus will adopt subcommittees as the Committee Chair or membership deems necessary.

**Article VIII. Amendment of the Bylaws**

These Bylaws may be amended during any meeting of the Committee of the Emeritus by a majority vote of the committee.

**Article IX. Removal of Committee Member**

The NACO Board President has the authority to remove a committee member at any time and for any reason, including unexcused absences, using his or her own discretion.

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