

NEVADA ASSOCIATION OF COUNTIES (NACO)

Board of Directors' Meeting

May 18th, 2018, 9:30 a.m.

NACO Office

304 S. Minnesota Street

Carson City, NV 89703

AGENDA

Some NACO Board members may attend via video link or phone from other locations. Items on the agenda may be taken out of order. The NACO Board may combine two or more agenda items for consideration. The NACO Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Call to Order, Roll Call and Pledge of Allegiance

1. Public Comment. Please Limit Comments to 3 Minutes.
2. Approval of Agenda. **For Possible Action.**
3. NACO President's Report.
4. NACO Executive Director's Report.
5. Approval of Minutes of the April 20, 2018 NACO Board of Directors Meeting. **For Possible Action.**
6. Approval of NACO's March 2018 Financial Statements and March 29, 2018 Investment Reports. **For Possible Action.**
7. Presentation and Discussion Regarding Security and Public Access in County Buildings, Marshall Smith POOL/PACT.
8. Presentation and Discussion Regarding the U.S. Communities Program and County Purchasing Efficiencies, Dane Windsor, National Association of Counties (NACo).
9. Update on Interim Legislative Committees and Studies and Preliminary Discussion on NACO Legislative Priorities for the 2019 Legislative Session.
10. Discussion and Approval of an Update to NACO's Natural Resources and Public Lands Action Plan. **For Possible Action**

Note: The NACO Board of Directors May Interrupt the Open Meeting and Exclude the Public from the Meeting for the Limited Purpose of Receiving the Information and for Deliberation Relative to Agenda Item #11 (c) below:

11. **Update and Possible Action** Regarding Public Lands and Natural Resources Issues Affecting Counties Including:
 - a. NACO Public Lands and Natural Resources Committee Update.
 - b. Update on the Greater Sage Grouse Resource Management Plan Amendments.
 - c. Discussion of Substitution of New Counsel to Represent NACO as Defendant-Intervenor on behalf of the Service in Lawsuit against the U.S. Fish and Wildlife Service Seeking to Vacate their Decision not to List the Bi-State Sage Grouse as an Endangered Species.
12. NACO Committee of the Emeritus Update.
13. National Association of Counties and Western Interstate Region Board Member Updates.

14. NACO Board Member Updates.

15. Public Comment. Please Limit Comments to 3 Minutes

Adjournment.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify NACO in writing at 304 S. Minnesota Street, Carson City, NV 89703, or by calling (775) 883-7863 at least three working days prior to the meeting.

Members of the public can request copies of the supporting material for the meeting by contacting Amanda Evans at (775) 883-7863. Supporting material will be available at the NACO office and on the NACO website at: www.nvnaco.org

This agenda was posted at the following locations:

NACO Office 304 S. Minnesota Street, Carson City, NV 89703

Washoe County Admin. Building 1001 E. Ninth Street, Reno, NV 89520

Elko County Manager's Office 540 Court Street #101, Elko NV 89801

POOL/PACT 201 S. Roop Street, Carson City, NV 89701

The following links and/or pages are support for agenda
Item 5

NEVADA ASSOCIATION OF COUNTIES (NACO)

Board of Directors' Meeting

April 20th, 2018, 9:30 a.m.

UNADOPTED MINUTES

Attendance: President Weekly, President Elect Waits, Mineral County Commissioner Tipton, Lyon County Commissioner Hunewill, Lincoln County Commissioner Higbee, Churchill County Commissioner Olsen, Douglas County Commissioner Thaler, Washoe County Commissioner Hartung, Elko County Commissioner Steninger, Clark County Commissioner Kirkpatrick and NACO Staff (Dagny Stapleton, Vinson Guthreau, Tori Sundheim and Amanda Evans)

Remote Attendance: Vice President French, Carson City Mayor Crowell, Storey County Commissioner McGuffey

Other Attendees: Dr. Ivory Lyles, UNCE; Washoe County Manager, John Slaughter; Clark County Manager, Yolanda King; Katie Walpole and Alex Ortiz, Clark County; Murph Glover, NDOT; Edgar Patino, NV Energy; Cindy Brown and Vicki Higgins

The meeting was called to order at 9:34 a.m.

1. **Public Comment.** Clark County Manager King welcomed the Board to the first of two scheduled meetings in 2018 to be held in Clark County. UNR Cooperative Extension (UNCE) Director, Dr. Ivory Lyles informed the Board that he would complete his tour of all seventeen counties the following week and thanked the Board for their assistance and open communication as he completes his assessment of the various programmatic needs across the State. Cindy Brown and Vicki Higgins spoke to the Board regarding regulation of and protections for medical marijuana card holders. President Weekly thanked his staff for assisting with the planning efforts to bring the meeting to Clark County.
2. **Approval of Agenda.** The agenda was approved on a motion by Commissioner Tipton with second by Commissioner Thaler
3. **NACO President's Report.** President Weekly requested Mr. Ortiz and Ms. Walpole give the Board an update on the planning efforts for the National Association of Counties (NACo) Annual Conference to be hosted by Clark County in 2019 and thanked Commissioner Kirkpatrick for her planning efforts. Mr. Ortiz informed the Board that he and Ms. Walpole had been working closely with NACo regarding the planning and outlined their plans to obtain video clips showcasing Nevada's diversity. The video created will be shown during promotional efforts at the NACo conference in Nashville in July. He also requested promotional items from Nevada's counties that can be given to conference attendees. President Weekly acknowledged Vice President French's birthday and for his work on behalf of Nevada's counties.
4. **NACO Executive Director's Report.** Dagny announced there were opportunities to be appointed to the National Association of Counties Policy Steering Committees and encouraged those that are interested to reach out to her directly. She also informed the Board that the incoming NACo President will be appointing leadership positions to the Committees as well as to the NACo Board and requested anyone interested in serving in a leadership role to reach out to her for an application. She announced a grant through USDA for broadband service from \$100K to \$3M with limited matching funds required and mentioned the Nevada Stepping Up Conference information, included in the packet. President Elect Waits presented President Weekly with a birthday card signed by the Board and thanked him for his service to the Association and his hospitality in hosting the April meeting of the Board. Commissioner Kirkpatrick, President Weekly and Clark County Manager Yolanda King presented Dagny with a proclamation from Clark County for National County Government Month.

5. **Approval of Minutes of the March 23, 2018 NACO Board of Directors Meeting.** The minutes were approved on a motion by Commissioner Hartung with second by Commissioner Tipton.
6. **Discussion and Possible Approval of an Adjustment to the NACO Office Manager Salary.** Dagny referenced the budget discussion in November and her commitment to bring any potential changes to the Board in the spring. She informed the group that she revised the official job description to more accurately reflect the tasks currently assigned and completed an informal salary study with the assistance of POOL/PACT. She recommended a 5% increase based on current tasks which would leave room in the salary range for future COLA and merit increases. The Office Manager's salary was increased at the recommendation on a motion by Commissioner Tipton with second by Commissioner Thaler.
7. **Discussion and Possible Action on NACO Outreach Efforts to Support the National Association of Counties Annual Conference in Clark County in 2019.** Dagny informed the Board that Clark County is planning a Las Vegas night at the NACo conference in Nashville to promote the 2019 conference. She requested direction to staff on how to aid those efforts and noted that those attending the 2018 conference would be asked to participate in the outreach efforts. President Elect Waits noted that the host hotels would be an avenue to show video footage. Commissioner Kirkpatrick noted concerns with hosting the conference in Las Vegas as it is often portrayed as a party town and the need to showcase the diversity of the State. Commissioner Tipton commented on the NACo conference held in Reno and the fact that attendance is often driven by location. She also noted that hands on educational tours are more interesting than standard educational sessions comprised solely of speakers. Commissioner Hartung echoed the need to showcase Nevada as being far more than simply the Las Vegas strip. Commissioner Kirkpatrick requested feedback within the following 15-20 days for planning purposes. Ms. Walpole informed the Board that the County's booth at the 2018 conference will be next to the registration table and outlined some of the ideas that they will be instituting for outreach efforts. Dagny requested video clips showing or promoting individual counties, and ideas for outreach and tours, be sent to staff for compilation and distribution to Clark County. The Board also directed Staff to work on ideas for some type of button, t-shirt or other items that the Nevada delegation can wear during the Nashville conference to help promote the 2019 Conference.
8. **Approval of NACO Talking Points to be Used to Conduct Outreach to Legislators and State Constitutional Officers.** Dagny referenced the document included in the agenda packet that had been developed at the direction of the Legislative Committee. She requested feedback and approval of the document. Vinson thanked the Board for their flexibility while the document was being drafted and the Board approved the document by consensus and without comment.
9. **Discussion and Presentation on the University of Nevada Cooperative Extension Effort to Gather and Create an Ongoing Repository of Socioeconomic Data for each County in Nevada, Dr. Tom Harris and Buddy Borden.** Mr. Borden and Dr. Harris spoke to the Board regarding the partnership between UNCE, CABNR and the federal land agencies to address deficits in land management plans, specifically in their lack of inclusion of socioeconomic impacts to local communities. Mr. Borden cited National Environmental Policy Act (NEPA) requirements requiring the plans to use qualitative not quantitative data tools and the need to educate the public and interested NGO's on the laws to avoid litigation. The Board was informed that UNCE is developing baseline socioeconomic data for all 17 counties. Resources from UNCE and CABNR have already been committed and the BLM and Forest Service are also trying to locate funds to assist in the development of the database. The project is expected to take 12-24 months to complete and the Board was informed that UNCE would be visiting all 17 counties to obtain the necessary information. Commissioner Kirkpatrick voiced concerns with who would ultimately own the data. Mr. Borden noted that since the project is being funded with public monies barriers can and will be put in place to protect the data for public uses. Commissioner Tipton noted that the project will be critical to Mineral County, but that she would have issues with the ability to gather the information necessary due to lack of resources. President Weekly suggested partnering some of the counties with limited resources with those that have more available staff. Commissioner Higbee noted that it will be good to have verification of information that has been widely known but not quantified by science. Dagny noted that the initial thought for the need of the tool was for use in federal comments but that ultimately the data can be used by counties for many different purposes including economic development; grant applications, and planning efforts.

10. **Presentation from the Nevada Association of County Human Services Directors on County Human Services Programs, Mike Pawlak, Clark County Director of Social Service.** Mr. Pawlak introduced Michelle Fuller-Hallauer, a manager in the Clark County Department of Social Services. Mr. Pawlak noted that the presentation is a follow up to the previous presentation given by Nevada Association of Human Services Administrators President Edrie LaVoie, as requested by the Board. He noted the new directions that Human Service programs had taken due to the expansion of Medicaid and the Affordable Care Act (ACA) - specifically the move from a safety-net based system to investing in prevention driven models. He also noted that while all 17 counties are mandated to provide the same services the delivery of these services varies by county. Ms. Fuller-Hallauer gave an overview of three specific programs developed by Douglas, Churchill and Clark Counties that are examples of successful transitions from the safety-net model. Mr. Pawlak referenced the Stepping Up Summit to address re-entry programs that would be held the following week as well as the coordination of efforts between Human Service Departments and Public Safety Departments to develop best practices to ensure successful transitions for those individuals previously incarcerated. Comments from the Board included the need for coordinated efforts among multiple jurisdictions.
11. **Update Regarding Recreational and Medical Marijuana in Nevada, as it Relates to Counties.** Dagny referenced the discussion the previous month regarding the distribution of marijuana taxes and clarified that all 17 counties will receive approximately \$88K to offset costs of impacts related to the legalization of marijuana. She also informed the Board that those counties that have marijuana business will receive monies based on the population of the counties. She said that the 2017 distribution had been sent by the Department of Taxation and that the 2018 distribution would be completed in November and going forward the yearly distribution will occur in November. She also updated the Board on the State licensing process: in June the licensing process will open for those businesses that already have licenses to apply and then one additional time prior to November. Then in November the process will open to any businesses that do not currently have licenses to apply. Commissioner Kirkpatrick inquired about the timing of granting of the licenses and Dagny said that the Department has 90 days to approve provisional licenses. Commissioner Thaler inquired as to the \$88K distributed to all counties and Dagny further clarified that the initial ballot question contained language that ensured that some funding would be given to local government. Commissioner Kirkpatrick noted concern with the licensing process and a transition to selling licenses by locally held companies to outside firms and a desire to coordinate efforts and increase communication between counties on marijuana ordinances. Dagny suggested the convening of a NACO subcommittee on marijuana and the Board directed staff to form a subcommittee.
12. **Update and Possible Action Regarding Public Lands and Natural Resources Issues Affecting Counties Including:**
 - a. **NACO Public Lands and Natural Resources Committee Update.** Tori informed the Board that the Committee's meeting had been postponed to the following week due to the Board meeting being held in Clark County and thanked the University of Nevada for the work being done on the socioeconomic impact analysis. Commissioner Tipton discussed the continued work on the update of the priorities of the Committee for the coming year and that the final plan will be brought forward for Board approval in May. Commissioner Kirkpatrick inquired as to the status of federal lands bills and Tori said she will develop and distribute a comprehensive list of where they currently stand.
 - b. **Comments on Changes to Clean Water Act Coverage of "Discharges of Pollutants" Due May 21, 2018.** Tori informed the Board that a notice was published in the Federal Register requesting comments from local governments and inquired as to the Board's appetite for providing comments. Dagny added that the item falls under the purview of the comments submitted on the Waters of the US rule. Tori requested any concerns be forwarded to her and that the Public Lands and Natural Resources Committee would make the final decision on providing comments.
 - c. **The U.S. Department of the Navy's DEIS for the Fallon Range Training Complex Modernization.** Tori informed the Board that the process is moving forward and that a public draft is expected prior to January of 2019.

- d. **NACO as Defendant-Intervenor in the Lawsuit against the U.S. Fish and Wildlife Service Seeking to Vacate their Decision not to List the Bi-State Sage Grouse as an Endangered Species.** This item was heard in closed session, no action was taken.
13. **NACO Committee of the Emeritus Update.** Dagny informed the Board that the workshop held earlier in the month on the legislative process was very successful and well attended. The workshop was recorded and has been posted to the NACO website. She noted the next workshop will be held on July 20th and the topic is on why county natural resources and public lands plans are important and how to write them. She concluded the item with the Committee's continued work on the new commissioner training to be held at the Annual Conference.
14. **National Association of Counties and Western Interstate Region Board Member Updates.** Commissioner Tipton informed the Board that the next meeting of the NACo Board of Directors will be held in Nashville, Tennessee, at the Annual Conference and that the Western Interstate Region meeting will be held in May in Sun Valley, Idaho.
15. **NACO Board Member Updates.** Updates were given by members of the Board highlighting various activities within their counties.
16. **Public Comment.** Amanda informed the Board that sponsor registration had been opened for the 2018 NACO conference and requested any Board members who would like the information to distribute to businesses within their counties to contact her.

The meeting was adjourned at 12:45

The following links and/or pages are support for agenda
Item 6

Nevada Association of Counties
Balance Sheet
March 31, 2018

ASSETS

Current Assets		
Cash - Bank of America	\$	509,980.27
Money Market		110,567.20
Investments Cash Equivalents		7,257.08
Investments Cash Equivalents		16,435.58
Accounts Receivable		30,767.26
Prepaid Expenses		992.32
Prepaid Pension Liability		<u>181,078.00</u>
 Total Current Assets		 857,077.71
 Property and Equipment		
Office Equipment		174,859.50
Building		447,906.18
Land		131,000.00
Building Improvements		90,311.78
Fixed Assets - Vehicle		32,878.25
Accumulated Depreciation		<u>(294,128.29)</u>
 Total Property and Equipment		 582,827.42
 Other Assets		
Investments - RJ Equity		186,603.66
Investments - RJ Securities		390,523.14
DEFERRED OUTFLOWS		<u>35,335.00</u>
 Total Other Assets		 <u>612,461.80</u>
 Total Assets		 <u>\$ 2,052,366.93</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accrued Payroll Benefits	\$	9,257.25
PERS Pension Liability		639,269.00
DEFERRED INFLOWS		<u>48,242.00</u>
 Total Current Liabilities		 696,768.25
 Long-Term Liabilities		
 Total Long-Term Liabilities		 <u>0.00</u>
 Total Liabilities		 696,768.25
 Capital		
Retained Earnings		958,882.14
Net Income		<u>396,716.54</u>
 Total Capital		 <u>1,355,598.68</u>
 Total Liabilities & Capital		 <u>\$ 2,052,366.93</u>

Nevada Association of Counties
Income Statement
For the Three Months Ending March 31, 2018

	Current Month		Year to Date	
Revenues				
Investment Revenue - EQ	\$ 592.04	29.83	\$ 1,245.39	0.23
Investment Revenue - HQT	953.60	48.04	2,550.11	0.48
Membership Dues	0.00	0.00	352,846.00	66.15
Public Lands Assessments	0.00	0.00	130,923.00	24.55
IAF/Supplemental Funds	0.00	0.00	30,000.00	5.62
Interest Income	21.49	1.08	60.32	0.01
National Programs	1,693.01	85.29	1,873.81	0.35
Associate Memberships	0.00	0.00	19,500.00	3.66
Retiree Insurance Reimbursement	2,411.26	121.48	7,233.78	1.36
Unrealized Gain/(Loss)-EQINC	(4,126.22)	(207.87)	(6,119.64)	(1.15)
Unrealized Gain/(Loss)-HQTAX	439.80	22.16	(6,730.56)	(1.26)
	<u>1,984.98</u>	<u>100.00</u>	<u>533,382.21</u>	<u>100.00</u>
 Total Revenues				
	<u>1,984.98</u>	<u>100.00</u>	<u>533,382.21</u>	<u>100.00</u>
 Cost of Sales				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 Total Cost of Sales				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 Gross Profit				
	<u>1,984.98</u>	<u>100.00</u>	<u>533,382.21</u>	<u>100.00</u>
 Expenses				
Salaries	35,059.98	1,766.26	70,348.21	13.19
Retirement	0.00	0.00	11,078.12	2.08
Employee Health Insurance	4,242.46	213.73	18,174.27	3.41
Employee Life Insurance	29.95	1.51	81.70	0.02
FICA and Medicare Expense	487.23	24.55	1,032.72	0.19
ESD Expense	299.27	15.08	655.35	0.12
PEBP Expenses	122.40	6.17	367.20	0.07
Equipment Maint/Lease	2,097.15	105.65	2,481.31	0.47
Office Supplies	441.80	22.26	699.96	0.13
Office Equipment Purchase	1,200.16	60.46	1,200.16	0.23
Telephone	901.05	45.39	1,812.94	0.34
Postage	58.52	2.95	65.47	0.01
Liability/Auto Insurance	329.00	16.57	987.00	0.19
Publications/Subscriptions/Dues	845.11	42.58	2,493.66	0.47
Printing	0.00	0.00	219.78	0.04
Staff Travel	4,687.55	236.15	5,338.28	1.00
Representative Travel	2,657.12	133.86	3,203.72	0.60
WIR Dues	0.00	0.00	8,187.00	1.53
NACO Conference Printing	(671.90)	(33.85)	(671.90)	(0.13)
Board Meetings	456.76	23.01	662.01	0.12
Video Conference Hosting	511.50	25.77	1,534.50	0.29
Professional Fees	70.92	3.57	70.92	0.01
Payroll Processing Service	364.20	18.35	995.47	0.19
Bank Charges	0.00	0.00	(0.10)	(0.00)
Investment Expense	0.00	0.00	2,276.93	0.43
Utilities	178.70	9.00	870.19	0.16
Maintenance & Repairs	1,557.76	78.48	1,760.80	0.33
Janitorial Expenses	370.00	18.64	740.00	0.14
	<u>56,296.69</u>	<u>2,836.13</u>	<u>136,665.67</u>	<u>25.62</u>
 Total Expenses				
	<u>56,296.69</u>	<u>2,836.13</u>	<u>136,665.67</u>	<u>25.62</u>
 Net Income				
	<u>(\$ 54,311.71)</u>	<u>(2,736.13)</u>	<u>\$ 396,716.54</u>	<u>74.38</u>



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February 28 to March 29, 2018

Nevada Assoc Of Counties Account Summary

Closing Value \$406,958.72

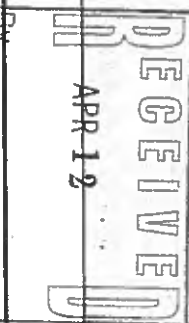
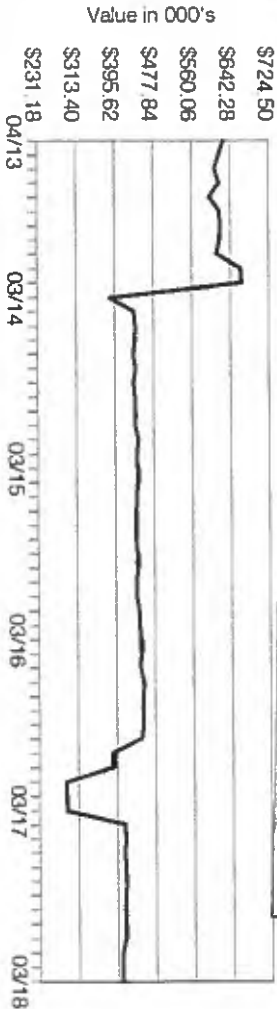
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NEVADA ASSOC OF COUNTIES (MACO)
EAM HQTAX
304 S MINNESOTA ST
CARSON CITY NV 89703-4270046



JOE WOODS II
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Raymond James Client Services | 800-847-SERV (7378)
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Value Over Time



Investment Objectives

Primary: Income with a medium risk tolerance and a time horizon exceeding 10 years

Activity

	This Statement	Year to Date
Beginning Balance	\$ 405,565.32	\$ 412,410.29
Deposits	\$ 0.00	\$ 0.00
Income	\$ 953.80	\$ 2,550.11
Withdrawals	\$ 0.00	\$ 0.00
Expenses	\$ 0.00	\$ (1,271.12)
Change in Value	\$ 439.80	\$ (6,730.56)
Ending Balance	\$ 406,958.72	\$ 406,958.72
Purchases	\$ (7,950.15)	\$ (14,741.06)
Sales/Redemptions	\$ 16,140.12	\$ 22,289.67

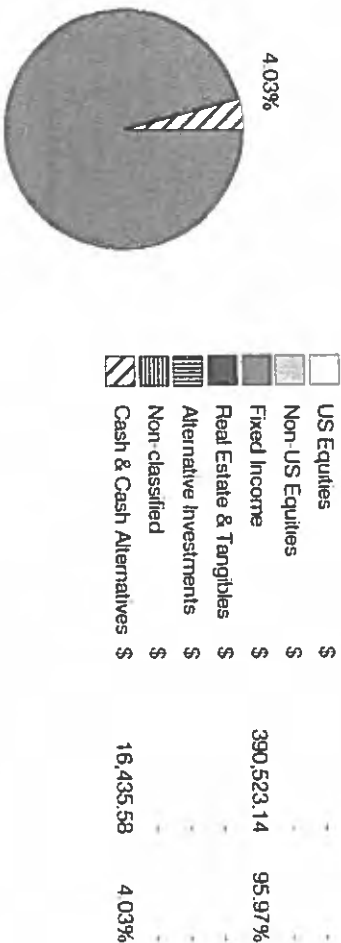
Time-Weighted Performance

See Understanding Your Statement for important information about these calculations.

Performance Inception	This Quarter	YTD	2017	2016	Annualized Since 08/26/1996
08/26/96	(1.24)%	(1.24)%	0.58%	0.42%	3.35%

Excludes some limited partnerships, unpriced securities and annuity history prior to the annuity being linked to the account.

Asset Allocation Analysis



95.97%

4.03%

Morningstar asset allocation information is as of 03/28/2018 (mutual funds & annuities) and 03/19/2018 (\$295).





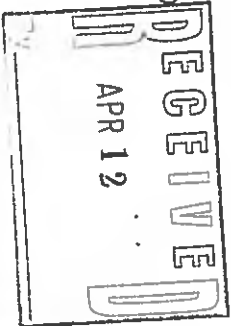
RAYMOND JAMES

February 28 to March 29, 2018

Nevada Assoc Of Counties Account Summary

Closing Value **\$193,860.74**

NEVADA ASSOC OF COUNTIES (NACO)
 EAM EQINC
 304 S MINNESOTA ST
 CARSON CITY NV 89703-4270046



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Raymond James Client Services | 800-847-SERV (7378)
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 Online Account Access | raymondjames.com/investoraccess

Investment Objectives

Primary: Growth with a medium risk tolerance and a time horizon exceeding 10 years.

Activity

	This Statement	Year to Date
Beginning Balance	\$ 197,394.92	\$ 199,740.80
Deposits	\$ 0.00	\$ 0.00
Income	\$ 592.04	\$ 1,245.39
Withdrawals	\$ 0.00	\$ 0.00
Expenses	\$ 0.00	\$ (1,005.61)
Change in Value	\$ (4,126.22)	\$ (6,119.64)
Ending Balance	\$ 193,860.74	\$ 193,860.74
Purchases	\$ (4,037.60)	\$ (5,940.11)
Sales/Redemptions	\$ 0.00	\$ 7,051.13

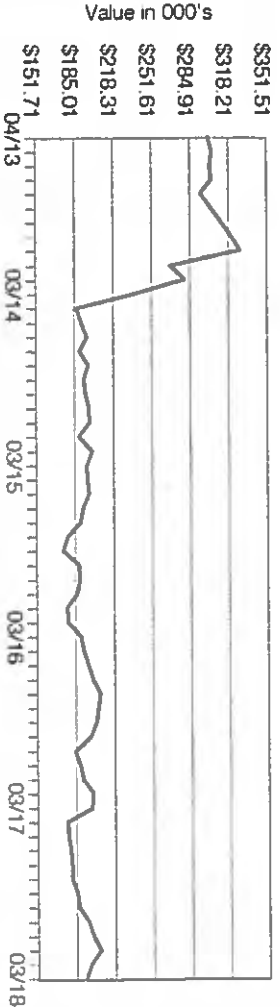
Time-Weighted Performance

See Understanding Your Statement for important information about these calculations.

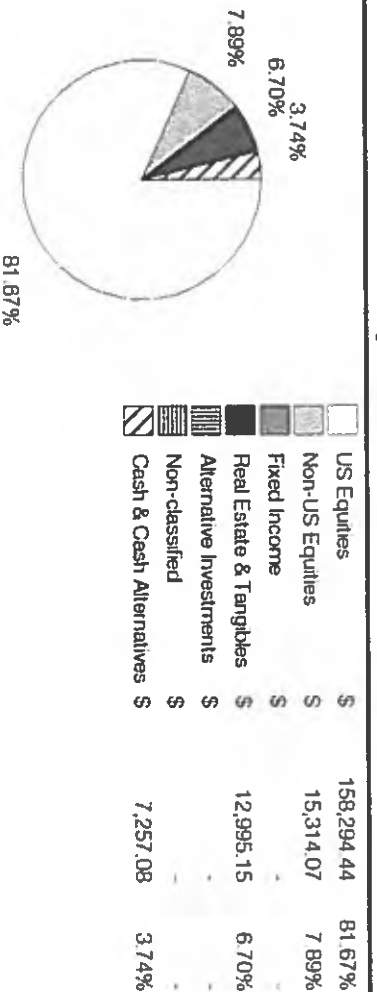
Performance Inception	This Quarter	YTD	2017	2016	Annualized Since 08/26/1996
08/26/96	(2.85)%	(2.85)%	18.71%	11.49%	6.60%

Excludes some limited partnerships, unpriced securities and annuity history prior to the annuity being linked to the account.

Value Over Time



Asset Allocation Analysis



Account earned by Raymond James & Associates Inc.
 Member New York Stock Exchange/SIPC
 004625 RUCP4201 048914

Morningstar asset allocation information is as of 03/29/2018 (mutual funds & annuities) and 03/19/2018 (529e)

The following links and/or pages are support for agenda
Item 8

<http://www.uscommunities.org/?q=r-naco15>

The following links and/or pages are support for agenda
Item 11b

<https://eplanning.blm.gov/epl-front-office/eplanning/planAndProjectSite.do?methodName=dispatchToPatternPage¤tPageId=153090>